

How to Map Network Drives

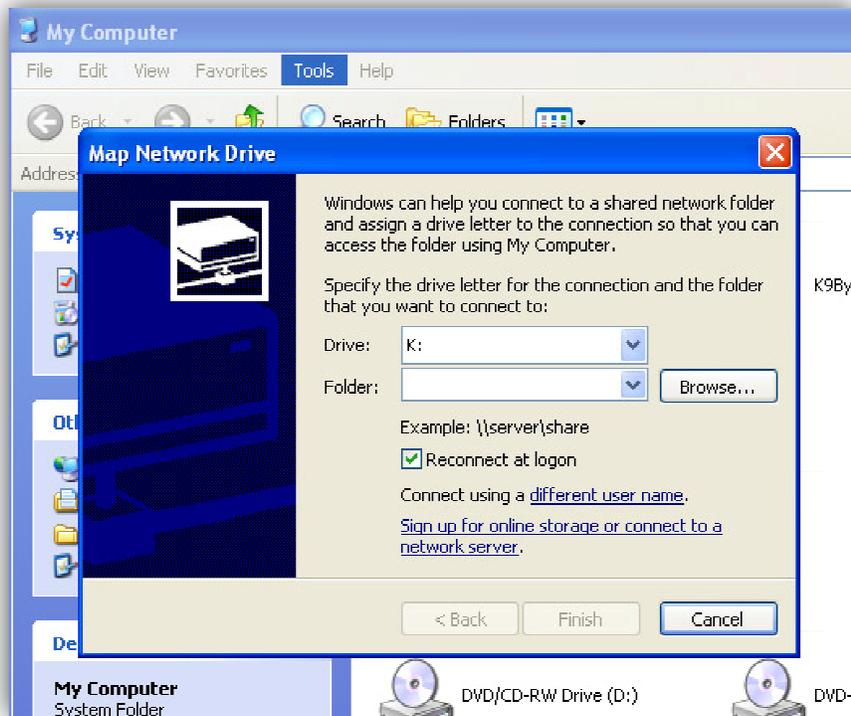
A network drive is a file folder located on a remote computer that has been configured for sharing over a local area network (LAN). These instructions explain the process to map a shared network drive using Windows Explorer.

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Windows XP Instructions

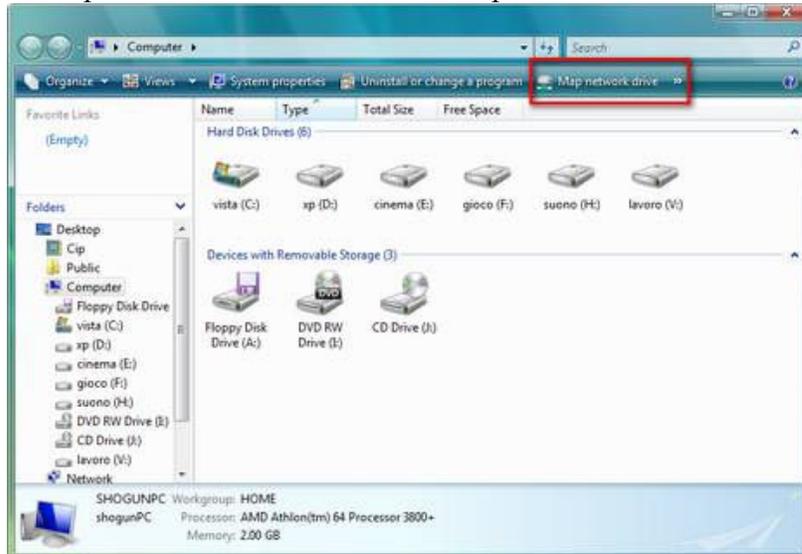
1. Open Windows Explorer or My Computer from the Windows Start Menu. From the Tools menu, click Map Network Drive.... A new Map Network Drive window opens.



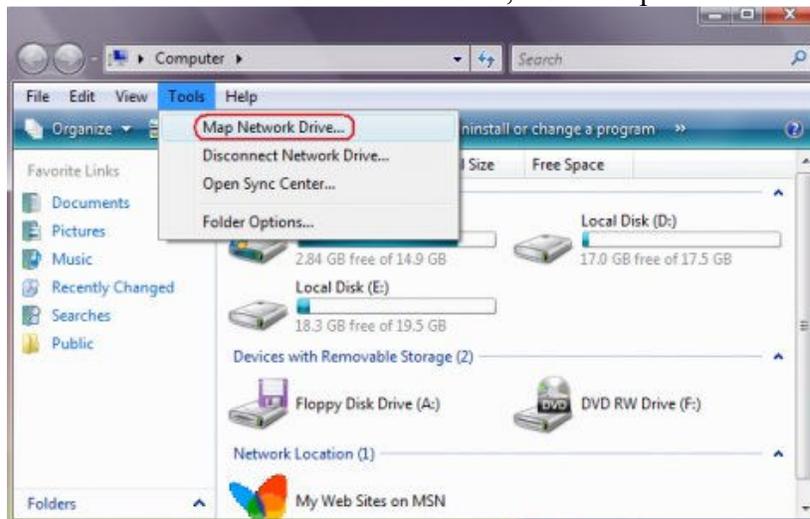
2. In the Map Network Drive window, choose the drive letter 'K' from the dropdown list located next to the 'Drive:' option. Any drives already mapped will have a shared folder name displayed inside the dropdown list, next to the drive letter.
3. Click the 'Browse...' button to find the correct folder by browsing available network shares.
4. Make sure the option 'Reconnect at login' is enabled. Otherwise, the mapped drive will un-map when the user logs out of this computer.
5. Click 'Finish.'

Windows Vista and Windows 7 Instructions

1. Click on the 'Computer' shortcut from your desktop or from the Start Menu.
2. In the toolbar you will find several buttons
 - a. In Windows Vista use the one called Map network drive. Click on it and the Map Network Drive window will open.



- b. In Windows 7 use the one under 'Tools,' and 'Map Network Drive.'



3. In the Map Network Drive window, choose the drive letter 'K' from the dropdown list located next to the 'Drive:' option.
4. Click the 'Browse...' button to find the correct folder by browsing available network shares. The folder you need will be typically be located at your server in the path 'C:\Program Files\K9 Bytes\'
5. Make sure the option 'Reconnect at login' is enabled. Otherwise, the mapped drive will un-map when the user logs out of this computer.

Troubleshooting Drive Mapping

In case of problems try the following:

1. If the drive letter was previously mapped to a different location, a message box will appear asking to replace the current connection with the new one. Click 'Yes' to disconnect and un-map the old mapped drive.
2. If the mapping operation succeeds, the network drive will be mapped. If the network drive cannot be mapped, ensure the following:
 - a. The desired folder was correctly set up for sharing on the remote computer. Make sure the current user logged in has access to the shared folder.
 - b. The computer network connections are functioning properly. Make sure all cables are plugged in correctly into all computers.